

What We Can Do to Help You Manage Your Business Easier

Fort Collins, Colorado & Cheyenne, Wyoming



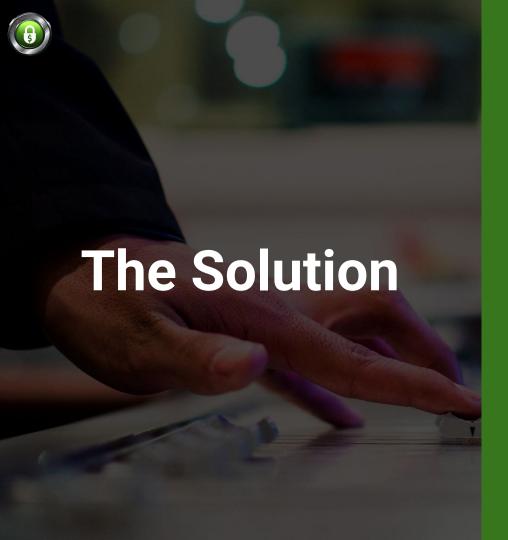


# The Problem

As a **small to medium-sized business owner**, are you working for 7 days a week, on the hunt for the right talent, doing whatever it takes for your small business to get profitable & thrive while being consistently bogged down with back office admin tasks?

Every week without fail, there is **HR challenge, time & attendance** issues, chasing down employees, not getting payroll accurately on time, & challenges complying to labor laws.





# Payroll Vault:

Most Trusted HR & Payroll Service Provider in Fort Collins & Cheyenne

Our main goal is to take the stress of dealing with Payroll & HR issues away from you.

#### **Our Services:**

- Background Checking
- Timekeeping
- Worker's Compensation
- HR Support
- Labor Posters
- Employee Self Service Portal ...and many other more!



Payroll Vault is the leader in providing HR & Payroll Services trusted by Business Owners, Accountants, Bookkeepers, Business Attorneys & Financial Planners in Fort Collins & Cheyenne









100% Customer **Satisfaction Rate** 



Compliant



**Affordable** 

# Why Do Clients Love Us?

No Additional Cost, No Annual Contract, Transparent Pricing & Dedicated Human Customer Support with No Call Queues.



## **FULL-SERVICE SOLUTION**















## What The Clients Are Saying About Us



#### Ryan Pilsner

\*\*\*\* 28 weeks ago

I would recommend talking to them about their payroll services



#### Leslie

\*\*\* Aug 10, 2019

Payroll Vault takes the worry out of payroll, I would highly recommend!



#### Jessica Nickell

\*\*\* Aug 13, 2019

Love Payroll Vault, they do a fantastic job managing my payroll, they're flexible and great at communicating changes. Highly recommend their services!



#### desiree suchy

\*\*\* Aug 13, 2019

I am so glad I switched my small business over to Payroll Vault! Their customer service is excellent and everything has been seamless. Highly recommend!



#### john kroeger

\*\*\* Aug 10, 2019

Great company to work with! Always willing to jump on the phone to discuss anything that need help with and quick email communication.



#### Andrew Lyle

\*\* \* Aug 13, 2019

Zane and his team are extremely quick to help and very knowledgeable



## What The Clients Are Saying About Us



#### Dave Rizzotto

\*\*\* May 16, 2019

What a relief to know that payroll is handled correctly. It took a lot of time prior and now Zane and his team makes it simple and easy. I highly recommend this company. They are always on top of it, making sure we have all the knowledge we need to be successful!



#### Nicholson Pena Inc.

\*\*\* Nov 13, 2018

We are not in the office very much and needed to get it right. The Best Decision I have made for our Company is to work with Payroll Vault. We are not a large company. We are planning our growth with the help of payroll Vault in Cherry Street location the payroll department is now complete for us. And with out headaches. Exceptional is definitely what they are . Thank You for your help to get the payroll not only accurate and on time but with courtesy and consideration Always with a sincere smile you can hear over the phone:D



#### Kait Edwards

\*\*\* d oct 10, 2018

If you're looking for talented team to process your payroll, the answer is Payroll Vault. They provide payroll knowledge and exceptional service. Check them out, you won't be disappointed!



#### Carolyn Banuelos

\*\*\* ★ \* Oct 10, 2018

Payroll Vault is truly a one stop shop for payroll! Their team is very knowledgeable about taxes, 401 Ks, medical deductions, direct deposit, and more. Their customer service is also friendly and responsive each and every time I call.

# **Our Services**



## **Payroll Services**



As a Payroll Vault client, you will work closely with our dedicated payroll experts to ensure your business has the most efficient system in place for stress-free, compliant payroll processing.

Our client-dedicated, expert payroll specialists support you with:

- Compliance standards
- Updates to tax deductions
- Year-end documentation
- Responding to payroll-related requests from the IRS
- IRS Forms



## **HR Services**



Let us help you with reliable human resource solutions designed for small businesses to help efficiently manage day-to-day operations and ensure compliance.

### We support you by:

- HR support on-site or virtually
- Secure online portal
- Employee Handbook
- Sample job descriptions
- Interview questions
- Discipline templates
- Workforce guidance



**Click here** to view the video of this service.



## **Time & Attendance**

We support your team with efficient and innovative workforce management systems with our cloud-based timekeeper.

The electronic time and attendance solution will help you:

- Boost productivity
- Reduce time theft
- Automate time and attendance processes
- Create a flexible, yet accountable work culture



## **Background Checks**



On-demand employment screening services are paramount in helping you effectively manage organizational risks while safeguarding your good standing reputation.

Let us help you with best practices in pre-employment screenings for:

- Background checks
- Drug testing & screening
- Theft
- On-the-job injuries
- Compliance oversight
- Overall risk management



## **Workers' Compensation**



Presenting a convenient workers' compensation method designed for small businesses. The **pay-as-you-go method** for paying insurance premiums is based on actual payroll numbers rather than estimates.

It comes with a variety of convenience benefits such as:

- Improves cash flow
- No down payment
- No deposit
- No premium deposits
- Reduces audit exposure

Pay As You Go Program	Traditional Policy
No Deposit/ No Down Payment	25% Minimum Deposit
On Actual Payroll, At Each Pay Period	Estimated, Based on Projected
No Reports to Complete	Monthly/ Quarterly Audit Reports
Minimal Adjustments	On Site Audit, Documentations, Additional Premium Due or Refunds



## Labor Law Poster Services

Labor Law postings are frequently updated throughout the year.

Avoid the possibility of heavy fine and penalties with our labor law poster update service that will:

- Automatically inform you of changes to labor law notices affecting your compliance
- Remove risk of penalties & fines
- Provide peace of mind







# Book a FREE Payroll Checkup Now!

No obligations. No hidden fees.

Forcing people is not our style.

We promise to keep your information safe.

Just great HR & Payroll services.

Click here to book a free payroll checkup now! Limited slots only.

You can also call us at (970) 691-8346

Or email us at Zane.Glover@PayrollVault.com